

WORKSHEET

Out-of-School Time Program (OST) Self-Assessment

Use this self-assessment to evaluate the quality of your current OST program.



ASSESSMENT CRITERIA	CURRENT PROGRAM	NOTES
Alignment to district objectives: Can your OST program deliver an enrichment program that supports...		
Your district's objectives and priorities?		
Learning standards in english, language arts, literacy, mathematics, science, social studies, durable skills, fine arts, and physical fitness?		
Critical thinking, creativity, and engagement through play-based, hands-on activities?		
State standards and/or national standards?		
Front load any academic concepts and/or reinforce what students learn throughout their school day?		
Data-based measurement showing positive results from additional time beyond the school day?		
A culturally responsive curriculum, building global citizens?		
The success and inclusion of a wide spectrum of students?		
Administration: Are you satisfied with your current program's quality of...		
Program implementation (e.g., staffing, structure, safety protocols, curriculum, supplies, etc.)?		
Program administration (e.g., marketing, parent communications, registration, payments, etc.)?		

Safety: Do the provider's safety protocols...		
Focus on ensuring student safety throughout each stage of the day (e.g., check-in/out, attendance, transitions, etc.)?		
Align to your district procedures (e.g., ER/disaster plans, fire/tornado safety, lockdowns, etc.)?		
Include monthly drills, quality checks, and compliance audits?		
Have a hands-on audit for safety and joy?		
Staff: Are the provider's staff members...		
Thoroughly vetted before hiring (e.g., state and FBI background checks, abuse/neglect/sex offender registry checks)?		
Experienced in education and/or childcare?		
Provided with ongoing coaching, support, and professional development?		
Costs: Does your current program...		
Offer a program that's affordable to parents?		
Generate revenue for your district?		
Make discounts available for families who qualify for free or reduced lunches, parents who enroll siblings, military families, and/or district employees?		
Location: Can the provider...		
Offer the program at every prekindergarten, elementary, and middle school in your district?		
Quickly scale up or down as enrollment increases or decreases at each location?		



Let's get started!

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